



# WASHOE COUNTY

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CM/ACM \_\_\_  
Finance \_\_\_

DA N/A  
Risk Mgmt N/A  
HR N/A

## STAFF REPORT

BOARD MEETING DATE: March 10, 2015

**DATE:** February 19, 2015

**TO:** Board of County Commissioners

**FROM:** M.L. Sullens, Purchasing and Contracts Manager  
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**SUBJECT:** Recommendation to award Washoe County Bid #2926-15 DNA CRIME LAB OFFENDER ANALYSIS on behalf of the Washoe County Sheriff's Department, Forensic Science Division to the lowest, responsive and responsible bidder, **The Bode Technology Group, Inc.**, for a cost of \$25.54 to \$37.54 per sample depending on the type of testing and analysis utilized for approximately 6,000 to 7,000 samples per year. The estimated annual value of this award is between \$200,000 and \$300,000. The Award will be for two (2) years with the County retaining the option for a one (1) year extension. (All Commission Districts).

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### SUMMARY

Award of Washoe County bid #2926-15 for DNA CRIME LAB OFFENDER ANALYSIS on behalf of the Washoe County Sheriff Department, Forensic Science Division to The Bode Technology Group for a cost of \$25.54 to \$37.54 per sample depending on the type of testing and analysis utilized for approximately 6,000 to 7,000 samples per year, for an estimated annual award value between \$200,000 and \$300,000. The Award will be for two (2) years with the County retaining the option for a one (1) year extension.

*Washoe County Strategic Objective supported by this item:* Safe, Secure and Healthy Communities.

### PREVIOUS ACTION

The last Invitation to Bid #2804-12 for DNA Crime Lab Offender Analysis was approved by the Purchasing and Contracts Manager on January 31, 2012.

AGENDA ITEM # 8

**PREVIOUS ACTION CONT.**

Pursuant to County Code 15.530, contracts of \$100,000 or less annually may be awarded by the Purchasing and Contracts Manager without prior BCC approval.

**BACKGROUND**

The number of DNA samples from offenders that are submitted to the Crime Laboratory has grown dramatically. The DNA database has increased by 50% during the past year. The success of the DNA database in the recent past has been phenomenal.

The outsourcing of offender samples will expedite the DNA analysis of backlog samples. The analysis of these samples will enable the Crime Laboratory to increase the number of DNA profiles entered in the database. This larger database will increase the chances of finding suspects in cases that do not have suspects.

In accordance with the provisions of NRS 332.039, the Washoe County Purchasing Office solicited bids for DNA Crime Lab Offender Analysis. The Invitation to Bid was duly advertised in the Reno Gazette-Journal and made available through the online services of www.DemandStar.com, resulting in the receipt of one (1) bid. Although The Bode Technology Group, Inc, submitted the only bid, they have been the contractor of record since 2003 and the Crime Lab is satisfied with their services and recommends award of this new contract.

Sealed bids were opened in the Purchasing Office at 3:15 p.m., January 28, 2015. The bid was duly advertising in the Reno Gazette-Journal and DemandStar by Onvia resulting in the receipt of one (1) bid through www.DemandStar.com.

**RESPONDING BIDDER:**

	Bid Item #1	
	Kit	\$/per sample
The Bode Technology Group	PP16HS/3130	\$25.54
10430 Furnace Rd, Ste 107	GlobalFiler/3500	\$28.04
Lorton, VA 22079	GlobalFiler/3130	\$32.04
	GlobalFilerExpress	\$32.54
	GlobalFilerEpress/3130	\$37.54

**Non-responsive:**

LabCorp  
Orchid Cellmark Inc

**FISCAL IMPACT**

Grant funds (I/O 11202) for the recommended bid totaling \$237,575 are available to fund the outsourcing of approximately 9,500 database samples. Additional funds for the recommended bid award are available in the FY 15 budget account of the Washoe County Crime Lab, I/O 20391-710100. It is also anticipated that the funds will be

recommended and approved in the FY16, FY17, and FY18 Crime Labs Budget as augmented by grant funding.

### **RECOMMENDATION**

It is recommended that the Board award Bid #2926-15 DNA CRIME LAB OFFENDER ANALYSIS on behalf of the Washoe County Sheriff's Department, Forensic Science Division to the lowest, responsive and responsible bidder, **The Bode Technology Group, Inc.**, for a cost of \$25.54 to \$37.54 per sample depending on the type of testing and analysis utilized for approximately 6,000 to 7,000 samples per year. The estimated annual value of this award is between \$200,000 and \$300,000. The Award will be for two (2) years with the County retaining the option for a one (1) year extension.

### **MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve award of bid as recommended by staff."

It is recommended that the Board award Bid #2926-15 DNA CRIME LAB OFFENDER ANALYSIS on behalf of the Washoe County Sheriff's Department, Forensic Science Division to the lowest, responsive and responsible bidder, **The Bode Technology Group, Inc.**, for a cost of \$25.54 to \$37.54 per sample depending on the type of testing and analysis utilized for approximately 6,000 to 7,000 samples per year. The estimated annual value of this award is between \$200,000 and \$300,000. The Award will be for two (2) years with the County retaining the option for a one (1) year extension.